

## Order of Ecumenical Franciscans    2016-2017 Budget Narrative

The proposed budget for FY 16-17 (July 1<sup>st</sup> 2016 to June 30<sup>th</sup> 2017) is based on the 15-16 Year-to-date expenses as reported by the Treasurer and with additional projections for some of the line items that have ongoing expenses and some expenses that are anticipated prior to the close of the books on June 30, 2016.

### **Income**

At present, there are three primary sources of income:

- Unrestricted donations- \$11,670 through 4/30/16 (Equal to \$162 per member through 9 months)
- Chapter Restricted Income \$15,060 through 4/30/16 (Equal to \$209 per member through 9 months)
- Outside Donations- historically these have been exceptionally small.
- The remaining balance for each year comes out of Cash on Hand, depleting our common purse-balances from prior year giving- the 2015-2016 usage is especially large because this year includes use of funds to cover the final two payments to the Pallottine Center for Chapter/Convocation 2015 (\$10,262), all of the payments to the Fatima Center for Chapter/Convocation 2016 (\$18,092.25) and a deposit to the Cenacle Center for Chapter 2017 (\$7,350)

We give thanks to Brothers Coyote and Mike Vosler for engaging with the membership on the question of regular giving. If we wish to affirm the suggested budget for 2016-2017 unrestricted giving will need to grow.

### **Expenses**

Our Expenses have been organized into five series, relating to five core areas of our life together.

- *Chapter Expenses* include the facilities, travel assistance, transportation costs, Honoraria for guest speakers, funds for hospitality and guest registrations for our Franciscan Family guests (OSF, OFM, SSF/CSF, TSSF). The final estimate is unusually large in 2015-2016 due to a timing anomaly. 3 Chapter/Convocations have expenses landing in one fiscal year. It is far more common for expenses from two Chapters to fall within the fiscal year (current year & deposit for coming year)
- *Servant Team/Council* expenses include travel to other Order's meetings, travel for pastoral care and visitation, meeting space for an annual Servant meeting, resource materials, travel support for our Joint Committee representatives, training for new mediators and travel support for FAN activities. (It should be noted that there have been a number of unreimbursed personal expenses that have contributed to the work of the team. We would be wise to try and capture this information for a better understanding of the true cost of our life together)
- *Administration* includes all of the costs for our software (accounting, website, Wild Apricot member management efforts and e-mail service). It is worth noting that there will be a new bill for \$720 in 2017-2018 when our prepaid status runs out with Wild Apricot. That expense is not reflected in the 2016-2017 budget proposal
- *Formation* includes postage and printing of formation materials, supplies (Neck crosses, cords, prayer cards, wall crosses, etc.), and resource materials for the Formation team.
- *Benevolence* includes our giving to the larger world. This includes a pledge to the Joint Committee on Franciscan Unity and a pledge to Franciscan Action Network. The proposed 2016-2017 budget also includes a min-grant of \$250 to support a Justice, Peace and Integrity of Creation project and \$1,000 for a Common Purse to assist members with emergencies that may arise.